## **EMPLOYMENT REFERENCE**

Financial Institutions who would like to conduct employment reference checks on former or current employees of Sumitomo Mitsui Banking Corporation ("SMBC") may send in their request to:

Email: employee\_screening@my.smbc.co.jp

The following documents must be attached with the request:

- a) Written consent of the individual authorising an inquiry into and disclosure of employment records with SMBC; and
- b) Reference Template (refer to BNM/RH/PD 028-72 Employee Screening, Item 8.7)