

Dear Valued Customers,

IMPORTANT NOTICE

RE: IMPLEMENTATION OF E-INVOICE

Thank you for banking with Sumitomo Mitsui Banking Corporation Malaysia Berhad (Company Reg. No. 201001042446 (926374-U)) ("we" or "SMBC MY").

Following the announcement by the Lembaga Hasil Dalam Negeri Malaysia ("LHDN"), also known as the Inland Revenue Board of Malaysia ("IRBM") regarding the implementation of e-Invoice, SMBC MY is fully committed to complying with all e-Invoice requirements and guidelines issued by the LHDN.

Following the Interim Relaxation Period announcement by LHDN we wish to inform that SMBC MY will issue consolidated e-invoices for all products and services provided from 1 August 2024 to 30 June 2025.

We are pleased to announce our transitioning to e-invoicing beginning 1st July 2025 onwards where customers who provide their information to SMBC MY will have the option to receive validated e-Invoices.

To ensure a seamless processing of validated e-invoices, we request that you update your company's essential details maintained with us, including your Tax Identification Number (TIN), Sales & Services Tax (SST) number (if applicable), new format of Business Registration Number (BRN), and other mandatory information as per LHDN guideline.

If you would like to receive validated e-Invoices from SMBC MY, please refer to below on registration details.

(1) For corporate customer

Please download the latest e-Invoice & Email Address Registration Form from
https://www.smbc.co.jp/asia/malaysia/forms/MY_e-Invoice-and-email-address-registration-form.pdf
(This form is to be signed on printed copy by relevant authorized signatory as per Directors' Resolution/Specimen Signatures of Authorized Signatories.)

After filling in all necessary information, wet ink signed by authorized signatories with your company stamp (if applicable) and please post to address below.

Attn: SMBC Client Data Registration Team
Sumitomo Mitsui Banking Corporation Malaysia Berhad
Suite 22-03, Level 22, Integra Tower, The Intermark, 348 Jalan Tun Razak,
50400 Kuala Lumpur, Malaysia

(2) Bank Entities

Please share with us with the following information via **SWIFT messaging**:

- a) Business address
- b) Contact number
- c) Email address
- d) New Business Registration Number (BRN)
- e) Tax Identification Number (TIN)
- f) Sales & Service Tax (SST) Number
- g) Malaysia Standard Industrial Classification (MSIC) code

We highly appreciate your cooperation in providing us with the abovementioned information for us to have a smooth transition in our e-Invoice implementation.

If you require any further assistance or further clarification regarding e-Invoice, please refer to the Frequently Asked Questions (FAQs) or reach out to us via the following channels:

- Contact the general line at +603 2176 1500, or
- Contact your dedicated relationship managers.

Thank you for your continuous support and cooperation.

This is a computer generated letter and requires no signature.